

# VSS UPDATES

## Brand Name, Model Number or Packaging August 10, 2017

VSS will now require the Brand Name, Model Number, or Packaging information when placing a bid to sell goods to the City. This does not apply to Surplus Auctions.

### When will I be required to provide the brand name, model number, or packaging information?

The City will state when it is required in the commodity line description. **See "A" below:**

### If required, where do I enter the brand name, model number, or packaging information?

A field is provided in the Solicitation Response page. **See "B" below:**

A verification step will be included in the online Solicitation Response.

Criteria	Description	Mandatory YES Answer	Response Type Expected	Text Response	Yes/No Response	Date Response	Number Response
Default 17	Are Brand Name, Model Number, and/or Packaging info. entered in Step 1?	Yes	Yes/No		No Yes		